

## Job Ad – FINAL - PMM Executive Director, 2010

### **Executive Director**

Penobscot Marine Museum, Searsport, ME

### **Job Description**

The Penobscot Marine Museum, an accredited history museum with renowned collections and model educational programs, seeks a leader to continue the advancement of a healthy, evolving institution with successful community outreach. PMM seeks a director with vision, energy, and the ability to communicate and implement goals at a midscale, modestly resourced museum. Opportunity to continue the dynamic transformation of a beloved regional history museum into an important regional resource for learning and enjoyment.

ED must demonstrate the experience to attract resources and lead a complex, established organization with wide-ranging collections on a campus of 12 historic buildings; with changing exhibitions and an active schedule of events; a strong professional year-round staff of 10 FT and 6 PT; and an operating budget of over \$1 million.

### **Job Requirements**

#### **Required:**

- Leadership experience and vision: Minimum 5 years of management experience heading a related nonprofit or a department of at least 4 FT staff
- B.A. in field such as history, museum studies, or management
- Proven ability to organize fundraising campaigns and to make fundraising calls on individuals, foundations, and corporations
- Experience working with Boards and volunteers
- Ability to motivate and manage staff, but also a can-do spirit to roll up sleeves and get things done
- Passion for PMM's mission and for sharing a museum with the public. Belief in community outreach and engagement.
- Aptitude and interest in marketing the museum and expanding its audiences
- Creativity and openness to new ideas, innovation, and technology
- Strong oral and written communication skills
- Acumen for nonprofit institutional finances
- Outgoing, sociable personality; enjoys meeting people and being public face of the museum
- Shared values to become actively involved in a small town and rural region with broad constituencies, including many sophisticated seasonal residents and retirees

#### **Desired:**

- M.A. degree and/or expertise in American or maritime history, or demonstrated interest in maritime culture or industries, history, preservation, boats, or the sea
- Familiarity with trends in 21<sup>st</sup>-century museums and innovations in informal and experiential learning
- Knowledge of how to use museum resources for school curricula and other imaginative learning uses for youth, families, and adults
- Demonstrated practice of high standards for collection management, historic preservation, and exhibition development
- Experience at a regional, community-based organization
- Experience leading successful partnerships/collaborations with external organizations
- Belief in the value of digitization and experience with other electronic technologies

#### **To Apply:**

Nominations welcome. EOE. Apply in confidence: Email resume, cover letter, list of 3 references with contact info, and salary requirement to search firm: Marilyn Hoffman, Museum Search & Reference at SearchandRef@museum-search.com by 9/20/2010.

**About the Penobscot Marine Museum (PMM):**

- PMM has one of America's most significant maritime collections, encompassing historic buildings; regional watercraft (with 47 wooden boats on view); historic photographs (over 100,000); archival records including ship's papers and records of maritime industries through today; marine art, including ship paintings by Buttersworth (a deep, significant collection), Salmon and Jacobson; scrimshaw; furniture and domestic furnishings including clothing and textiles; ship and boat models, navigation instruments and nautical gear; China trade items, and genealogy records.
- Digitization and outreach programs make these resources publically available.
- PMM is the major cultural attraction of the highly tourist-driven Seaside/Belfast coastal region.
- PMM's mission is "to preserve, interpret, and celebrate the maritime culture of the Penobscot Bay Region and beyond through collections, education, and community engagement."
- The campus, with historic sea captains' houses and civic buildings (five of which house public exhibitions and collections), recreates the look of a seaport village from the Great Age of Sail.
- Changing exhibitions on topics ranging from marine art to local fisheries keep visitors returning.
- Model education/outreach programs extend the museum's reach deep into the community.
- PMM is located in beautiful midcoast Maine, where residents enjoy an exceptional quality of life.

Visit: [www.penobscotmarinemuseum.org](http://www.penobscotmarinemuseum.org) and [www.penobscotbayhistory.org](http://www.penobscotbayhistory.org)